



## ADMINISTRATION OF MEDICATION TO STUDENTS

**If your child needs to take medication in school please complete the attached form and return it to reception.**

The medication should be within its use by date and will be stored in the medical room in correct conditions.

We expect students who require medication to take responsibility for informing us if they have taken any tablets earlier in the day. If you believe that your child may get confused in answering questions about this, please complete the section on the form so that we can contact the named person who will be able to give us this information.

Please note the medication must be in its original packaging when brought into school or we cannot accept it.

**CFS First Aid**





Colonel Frank Seely Academy  
need to know about

Select administration

proceed to make an emergency

## Contact Details – First Contact

Name

Daytime telephone number mobile

Relationship to child

Address

I understand that I must not send medicine tablets to school with my child with this form

## Contact Details – Second Contact

Name

Daytime telephone number mobile

Relationship to child

Address

Name and phone number of G.P.

Please sign and date the agreement on the next page

# ADMINISTRATION OF MEDICINES

Colonel Frank  
Seely Academy



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